CVS ON-LINE

Certification Verification Service ON-LINE
CVS ON-LINE User Roles

**Account Administrator**
- One per requesting organization
- Administrator selects which report recipients can request information
- Report recipient and administrator can be the same person

**Report Recipient**
- One or more per organization
- Administrator approval required for granting of privileges
- Once approved, can request confirmations of ECFMG certification status
What do I need to get started?

- Request a Web Authorization ID from ECFMG
  - You will receive your Web Authorization ID (required for your initial login) via e-mail
- Active account in good standing
- Ability to pay by credit card or pre-paid balance on account
Initial Login Process

- Go to www.ecfmg.org and select CVS ON-LINE under On-line Services
- Click on the link shown to the right.
- Select “Click here if you are a first-time user of CVS ON-LINE and you have received your Web Authorization ID from ECFMG®.” at the bottom of the screen

“If you are an authorized contact for a medical licensing authority, residency program or employer and want to request confirmation of the ECFMG certification status of international medical graduates, please login here.”
Initial Login Process (continued)

- Enter your Web Authorization ID that you received from ECFMG® (e.g., H-12345678).
Initial Login Process (continued)

- Complete all required information
- Select an easy-to-remember User ID, Password, validation question and answer
Login Process

- Go to www.ecfmg.org and select CVS ON-LINE from the On-line Services tab.
- Make the appropriate selection.
Submitting a Request

- Login to CVS ON-LINE using your User ID and Password
- Select your Organization Name from the list
- Select “New Request”
- Enter required information and follow screen directions
Verifying Authenticity

To verify the authenticity of a report, go to https://cvsonline2.ecfmg.org/verify, and enter the report verification code found on the bottom of the report.
Features

- Electronic delivery of reports; paper reports available for an additional fee
- Adding funds via credit card to an account for future use
- Entering multiple requests in one session
- Viewing request history on-line
- Viewing financial account
- Verification of authenticity
Whom do I contact?

If you have any questions, please contact us at cvsonline@ecfmg.org or 215-823-2165.

Thank you for using our services.