



June 2004

ECFMG's *Certification Verification Service* provides prompt, **primary source confirmation** of an international medical graduate's ECFMG certification status. For each request that is received, the data is matched against current ECFMG computer records and a response mailed to the State Medical Board **within two weeks** of receipt of the completed request at ECFMG. The status report is printed on blue safety paper which contains a watermark of the ECFMG logo.

Fee for Service:

A \$25 fee will be assessed for each status report issued. Payment Form 900 must be attached to each request form. This payment may be provided by either the state medical board or individual applicant. Requests received without the required fee will be returned to the sender. All status reports will be mailed directly to the state medical board, not to individual applicants.

To Request a Status Report:

- ◆ **Complete Form 282A-SB.** Form 282A-SB is available on the ECFMG website at www.ecfm.org and from ECFMG upon request. **Only requests submitted on this form will be processed.** Requests that do not include the individual's USMLE®/ECFMG Identification Number, Name, and Date of Birth will not be processed. Please verify with the individual that the information submitted is as it would likely appear in ECFMG computer records.
- ◆ **Include State Board Code.** Including an identification number will enable us to process your request appropriately. Your three-digit state board code, as it is listed by FSMB on the USMLE Step 3 application, should be included on all requests for ECFMG certification status reports.
- ◆ **Include Payment of \$25.** Complete and submit payment Form 900 (available on the ECFMG website or from ECFMG upon request) with your request. Requests received without the payment attached in the correct amount will not be processed. Check/money order should be made payable to ECFMG.
- ◆ **Send Form to ECFMG.** (Note: **PO Box is for this service only** to enable requests with payment attached to be pre-sorted for prompt handling.)

ECFMG *Certification Verification Service*
PO Box **48083**
Newark, NJ **07101-4883**

What A Status Report Contains:

- Whether an individual is ECFMG certified;
- Date the certificate was issued and the date(s) through which the certificate remains valid for the purpose of entry into graduate medical education;
- Passing performance on examination(s) for ECFMG Certification;
- Date of most recent passing performance on English test;
- Date of most recent passing performance on the Clinical Skills Assessment;
- Name of medical school, country and degree year;
- Status of the verification of the individual's medical education credentials.

A response will also be sent to indicate that a request could not be processed because of incomplete information.

Important Notes:

- Requesting organizations must normally secure and retain the physician's signed authorization to obtain certification information. Organizations may not resell the ECFMG certification information or make it available to any party beyond the initial request as authorized by the physician. The information may only be used to confirm ECFMG Certification for the purpose for which the physician provided authorization.
- If the requesting organization does not receive the status report, ECFMG will honor requests for duplicate status reports at no additional cost up to **ninety days** after the date that the original status report was processed.

About ECFMG Certification:

Physicians who are ECFMG certified have passed the requisite examinations and have had their medical education credentials verified by ECFMG.

This form is available on the ECFMG website at www.ecfmg.org.